

OEMP - Ground Disturbance Permit Closeout - Form

Health, Safety and Environment



This form must be completed and signed off by a member of the Roy Hill GDP Team, Site Environment Team or authorised delegate and GDP Applicant, Supervisor or authorised delegate at the conclusion of all works as outlined under the GDP and PRIOR to contractor demobilisation, if applicable.

Ground Disturbance Permit (GDP) Number:				
GDP Name & Area Inspected:				
Contractor (if applicable):				
Date Inspected:				
	Please tick Yes / No / Not Applicable	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input checked="" type="checkbox"/>
1	Has the final as-cleared spatial data been loaded to the GDP in SageSURPASS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Has any rehabilitation spatial data been loaded to the GDP in SageSURPASS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Is there any rehabilitation work under this GDP that requires a Rehabilitation Permit as per the Rehabilitation Permit Procedure? If answered yes please contact the Roy Hill Rehabilitation Team on rh.rehabilitation.team@royhill.com.au	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Has a Ground Disturbance Site Inspection (OP-FRM-00233) been completed during GDP works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Has the GDP Release Form (OP-FRM-00035) been uploaded into SageSURPASS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Has the final 'as cleared' data been loaded into SageSURPASS and validated by GDP/GIS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Has any rehabilitation data been loaded into SageSURPASS, if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Has clearing been conducted within GDP boundaries and checked via GPS or survey?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Does the 'as cleared' data indicate that the GDP clearing budget was breached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Has the Topsoil and Subsoil Tracking Form (OP-FRM-00044) been completed and uploaded into SageSURPASS if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Is there any onsite evidence of clearing outside the GDP boundaries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Are any avoidance sites either inside or within 10 meters of the GDP boundary intact and undisturbed as a result of clearing works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Has the topsoil and cleared vegetation been stored or stockpiled in accordance with the Clearing and Soil Management Procedure (OP-PRO-00187) and GDP conditions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Are there any open excavations that could present a risk of fauna getting trapped?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Is there any evidence of waste or contamination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Is there evidence that any conditions of the GDP have not been complied with?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Has a GDP Transfer to Principal/Partial Rehabilitation of GDP Area Form (100RH-0000-EN-2027 Rev2) been completed, if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	Has a Contractor Demobilisation Environmental Inspection Form (100RH-0000-EN-FOR-2001 Rev3) been completed, if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Have all GDP pegs been removed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Can this GDP be closed out?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>This form must be completed and signed off at the conclusion of all ground disturbing works authorised under a GDP. All completed forms are to be uploaded into SageSURPASS by the GDP Applicant, Supervisor or authorised delegate</p>				

THIS DOCUMENT IS UNCONTROLLED IN HARD COPY FORMAT

Rev	Document Number	Author	Approver / BFO	Approver Signature	Issue Date	Review Date	Page
2	OP-FRM-00226	P Farrell	Manager Environment & Approvals		22/10/2015	22/10/2016	1 of 2



OEMP - Ground Disturbance Permit Closeout - Form

Health, Safety and Environment

Comments/Corrective Actions

Potential Non-conformance	Corrective Action	Corrective Action Review Date

Sign off

	Name	Signatures	Date
GDP Team Representative			
Superintendent Environment or delegate			
GDP Applicant, Supervisor or authorised delegate			

THIS DOCUMENT IS UNCONTROLLED IN HARD COPY FORMAT

Rev	Document Number	Author	Approver / BFO	Issue Date	Review Date	Page
2	OP-FRM-00226	P Farrell	Manager Environment & Approvals	20/10/2015	20/10/2016	2 of 2