

Power Station Environmental Inspection Checklist

Environment



Work Area / Location: Port Power Station		
Company / Work Group:		Date and Time:
Inspected by <small>(include all personnel who took part in the inspection)</small>	Name(s):	
	Position(s):	
	Signature(s):	

Instructions: This inspection is to be completed for the Port Power Station

Note: "Yes" is compliant with environmental requirements, while "No" is non-compliant

#	INSPECTION ITEMS	YES	NO	N/A	COMMENTS
General Items					
1.	Have all actions raised in the previous inspections been closed out?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Have all actions from any recent environmental incidents been adequately investigated and appropriately addressed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hazardous Materials and Hydrocarbons Management					
3.	Are all hazardous materials (including hydrocarbons) stored within bunds/containment areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Is bunding in good condition and effective?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Are stationary equipment (e.g. generators) which holds >20 L of fuel secondarily contained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Are the generators or pipelines free of spills/leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Are bunds that do not drain to OWS (e.g. transformer bunds) free of rubbish, water or hydrocarbon?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Is the work area free from spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Have all spills been reported to the Environment Department and raised as an incident?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Are adequate spills kits available and fully stocked (including on service trucks and fuel trailers)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Are oily water separators being maintained as per schedule?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Are oily water separators in good working order?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste Management					
13.	Is the work area free from waste, including cigarette butts and windblown litter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Has a designated smoking area been provided with appropriate fireproof receptacles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Are bins labelled correctly, in good working condition and have lids?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Do bins have adequate capacity to contain rubbish disposed within them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Are there an adequate number of hydrocarbon waste bins?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	Has all contaminated soil been stored in a bunded area or placed in bins prior to removal from site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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19.	Has waste been adequately segregated and stored in the correct bins (general, steel, hydrocarbons, oily etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Have sumps been cleaned out adequately as part of routine maintenance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Are contaminated wastes removed offsite by an approved contractor for disposal at an approved location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wastewater Management (for Ablution Blocks and Sewage Spills)					
22.	Are there no odours from the ablution block?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Is the ablution block high level alarm operating?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.	Does the ablution block wastewater level indicator (where fitted) show that there is sufficient capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	Is there any evidence of sewage spills or overflows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Surface Water Management					
26.	Is potentially contaminated storm water prevented from being discharged into the environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other					
27.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

ISSUES RAISED DURING INSPECTION

Item	Actions Required	Due Date	Responsible Person	Entered in Action Tracking System (yes/no)
1.				
2.				
3.				

Note: These actions need to be entered into the Roy Hill Action Management System for tracking and closeout with adequate evidence

Other Comments/ Notes:

See the Roy Hill e-Care intranet portal for the current version of this environmental inspection checklist and others

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