




Aboriginal Heritage Management Specification

External Affairs

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0	EA-SPC-00001	Manager Community Development	Senior Legal Counsel & Head of External Affairs		1/7/2017	1/7/2018	1 of 6

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1 Purpose and Scope

The purpose of this specification is to outline requirements for employees and Contractors in relation to the procedures to be followed for Aboriginal heritage management and compliance.

2 Specification Requirements

Every employee and Contractor is required to exercise due care and to comply with all permits and licences when conducting work to minimise the risk of impacting upon Aboriginal heritage sites.

2.1 Potential Impact to Aboriginal Heritage Sites

Activities that involve large scale disturbances of land have a high potential to impact on Aboriginal heritage sites. Potential impacts may include:

- Physical damage to Aboriginal archaeological and ethnographic sites.
- Damage to sites caused by vibration related to drill and blast activities.
- Discarding of litter and debris, in or near Aboriginal heritage sites.
- Defacing or vandalism of objects forming part of Aboriginal heritage sites.
- Removal of artefacts or objects from Aboriginal heritage sites
- Unauthorised photography or video of Aboriginal heritage sites.
- Altering of demarcated boundaries of identified Aboriginal heritage sites.
- Impacts to site from releasing of large volumes of pump test water.

2.2 Aboriginal Heritage Management Requirement

The following requirements apply to all aspects of Aboriginal heritage management:

- All personnel and Contractors will attend an induction program that includes Cultural Awareness Training.
- There will be no ground disturbing activities without a compliant Ground Disturbance Permit (GDP).
- The GDP will incorporate knowledge of previous Aboriginal heritage surveys and the identification of avoidance sites within or adjacent to the proposed work area.
- All reasonable precautions will be taken to protect Aboriginal heritage sites from damage caused by construction, operation and associated activities.
- Representatives of the relevant Native Title Group will be contracted as Aboriginal heritage monitors to monitor construction work, particularly within the Abydos-Woodstock Protected Area and areas where works are being carried out in close proximity to heritage sites.
- When working in the Abydos-Woodstock Protected Area employees and Contractors will not enter any areas outside the approved GDP boundary without prior written authorisation of the Roy Hill Manager Community Development.

2.2.1 Conducting Ground Disturbing Works

The requirements for Aboriginal heritage management during ground disturbing works are:

- Prior to the commencement of any ground disturbing work a compliant GDP will be in place.
- Employees and Contractor will not enter or allow the ground to be disturbed within Aboriginal heritage sites unless authorised in writing by the Manager Community Development.
- If the employee and Contractor identifies anything suspected as having Aboriginal heritage value, they will:
 - cease all work in the area;
 - mark the area with pink and black heritage tape or bunting; and
 - inform the immediate supervisor who will notify the Roy Hill Community Development team.
- If the employee and Contractor identifies suspected human skeletal remains, they will:
 - cease all work in the area;
 - mark the area with pink and black heritage tape or bunting;

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- inform the immediate supervisor who will notify the Community Development team; and
 - the Community Development team will ensure that the Police Service is notified as soon as possible.
- Roy Hill will advise of any further action required following the cessation of work in an area due to the discovery of any Aboriginal heritage artefacts or skeletal remains.
- Aboriginal heritage avoidance sites indicated on the GDP will be demarcated as specified in Section 2.2.2 of this Specification.
- Any impact to a known Aboriginal heritage site will be reported immediately to the Manager Community Development and an incident report lodged through the Project incident system in accordance with the Aboriginal Heritage Incident Procedure (100RH-0000-HE-PRO-2001).
- Contractors engaged to undertake blasting activities within 100 metres of any Aboriginal heritage site will, prior to the commencement of blasting works, submit to the Company a blasting procedure for review and comment in accordance with the Drill and Blast near Aboriginal Heritage Sites Procedure (100RH-0000-EN-PRO-2003).
- Contractor blasting procedures will align with the Company issued document Drill and Blast near Aboriginal Heritage Sites Procedure (100RH-0000-EN-PRO-2003).

2.2.2 Demarcation of Aboriginal Heritage Avoidance Sites

Aboriginal heritage sites shown on GDPs will be marked in the following way:

- Where the Aboriginal heritage site is within GDP boundaries or located within 10 metres of a GDP boundary will be marked with star pickets with continuous orange bunting and pink and black striped flagging tape attached.
- Where the Aboriginal heritage site is more than 10 metres outside the GDP boundary the site will be marked with pink and black flagging tape only.

As Aboriginal heritage sites that are not within or adjacent to works areas will not always be flagged, off-road driving and access to areas outside of approved GDP areas is not permitted.

2.2.3 Training and Inductions

Roy Hill will ensure that all employees and Contractors are aware of their responsibilities to protect Aboriginal heritage sites within and adjacent to Project construction areas.

Contractors will develop a site induction that includes the following:

- Relevant Aboriginal heritage legislation, with particular emphasis on the penalties involved in the event of an incident.
- The requirement to protect and manage identified Aboriginal heritage sites within and adjacent to Project construction areas.
- Types of Aboriginal heritage sites and how to identify them (for avoidance purposes).
- Procedures for reporting new Aboriginal heritage sites or objects and the actions required to identify the sites.

Cultural Awareness Training will be provided by Roy Hill and authorised representatives of the Kariyarra, Nyiyaparli and Palyku people. Employees and Contractors will complete the online Cultural Awareness Training prior to mobilisation to site.

2.2.4 Aboriginal Heritage Incident Management

Any impact to an Aboriginal heritage site will be recorded as an incident, and the Aboriginal Heritage Incident Procedure (100RH-0000-HE-PRO-2001) will be followed.

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Incident reporting, investigations and corrective actions will be managed via the Roy Hill Incident Reporting system.

Any unauthorised impact to an Aboriginal heritage site will be reported externally by the Company to the Department of Aboriginal Affairs and may lead to penalties being applied under the Aboriginal Heritage Act 1972.

2.3 Monitoring and Reporting Requirements

All work conducted in relation to a GDP will be monitored by the employee and Contractor to ensure that GDP boundaries and Aboriginal heritage site boundaries are not breached.

The employee/Contractor must complete a Ground Disturbance Permit Release form (OP-FRM-00035) prior to the commencement of all activities authorised under a GDP.

Contractors are required to complete a Demobilisation Environmental Inspection form (100RH-0000-EN-FOR-2001_3) following the completion of all ground disturbance and rehabilitation works and prior to demobilisation.

3 Abbreviations

Abbreviation	Definition
GDP	Ground Disturbance Permit

Table 1 – Abbreviations

4 Definitions

Term	Definition
Aboriginal heritage site	A site that is surveyed and verified as being important to Aboriginal culture
Company	Roy Hill
Contractor	Roy Hill contractors and sub-contractors.
Ground Disturbance	Any activity having an impact on the ground surface.
Ground Disturbance Permit	A permit issued by Roy Hill authorising ground disturbing works to be

Table 2 – Definitions

5 References

Document number	Title
100RH-0000-EN-PRO-2003	Drill and Blast Activities near Aboriginal Heritage Sites Procedure
100RH-0000-HE-PRO-2001	Aboriginal Heritage Incident Procedure
100RH-0000-HE-SPC-001	Cultural Heritage Management Plan Specification
100RH-0000-HS-PRO-2004	Incident Investigation and Reporting Procedure
100RH-0000-EN-FOR-2001_3	Contractor Demobilisation Environmental Inspection Form
OP-FRM-00035	Ground Disturbance Permit Release Form

Table 3 – References

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6 Review

Reviews are to examine the appropriateness of the specification, taking into consideration corporate and compliance requirements and any legislative changes since the last review was undertaken. Reviews are to be undertaken on an as required basis.

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